

## Community Review Board on Police Practices

### Rules Committee Meeting Minutes

**Tuesday, April 16, 2019**

**9:30 a.m.**

**Civic Center Plaza Building (CCP)  
1200 Third Avenue, 9<sup>th</sup> Floor  
Suite 924 - Large Conference Room  
San Diego, CA 92101**

Present: Committee Chair Doug Case, Diana Dent, Nancy Vaughn, Marty Workman, CRB Executive Director Sharmaine Moseley, Internal Affairs Captain Wes Morris, CRB Outside Counsel Christina Cameron

Absent: Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano

- I. Welcome/Call to Order: Committee Chair called the meeting to order at 9:34 a.m.
- II. Approval of the Minutes from March 19, 2019 – **Motion by Nancy Vaughn to approve the March 19, 2019 Rules Committee Meeting Minutes. The motion was seconded by Diana Dent. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

- III. Public Comment: None
- IV. New Business (Discussion/Action Item)

- 1) Proposed Operational Standing Rule on Review of Shooting Review Board Reports (Doug Case) **Action Item**

Committee Chair Doug Case provided the Board with the background of the need for this Operational Standing Rule. The Committee agreed to remove “will” and replace with “may” in the last sentence of the first paragraph.

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**Motion by Nancy Vaughn to approve the report with the amendment of changing “will” to “may”. Marty Workman seconded the motion. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

### **2) Proposed CRB Tactical Plan (Doug Case)      Action Item**

Committee Chair Doug Case explained to the Committee that all Boards and Committees were asked to do a tactical plan. Executive Director Moseley and Committee Chair Case drafted the tactical plan. There were no suggested changes to the plan from the Committee.

**Motion by Marty Workman for the Committee to send the tactical plan to the Board for approval. The motion was seconded by Diana Dent. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

### **3) Potential Elements for Public Case Summaries (Nancy Vaughn)      Discussion Item**

The Committee reviewed and discussed the Potential Case Summary Elements that was drafted by Nancy Vaughn. Outside Counsel Christina Cameron noted that the disclaimer should remain on the summary. She raised concerns regarding and recommended that the Committee strike the following items from the summary list: the case number, number of conferences with IA staff, requested changes and additions to IA investigation (entire paragraph), changes in response to Case Review Team requests, issues with team evaluation that resulted in team member disagreement, issues from team evaluation that resulted

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in team disagreement with IA, change Team report conclusions and Team comments and recommendations to “CRB” report conclusions and “CRB” comments and recommendations. The Committee agreed to strike those items from the summary list.

The Committee also agreed to strike out under the FINAL CRB DISPOSITION “Verbal presentation of Case Review..., Number of BWC videos shown..., and Subject of added comments...”

**Motion by Committee Chair Doug Case for the Committee to accept the Outside Counsel’s recommendations. The motion was seconded by Diana Dent. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

### **4) Update FY 2019-2020 Rules Committee Work Plan (Doug Case)**

Executive Director Moseley agreed to check on whether the Work Plan should be FY 2019 or FY 2019-FY 2020.

The Committee agreed to make the following revisions/additions to the Work Plan: 1) Completion goal of June 2020 was added to the 1<sup>st</sup> issue to be explored in the plan 2) The Formalize Category 2 Audit Process was completed, so replace March 2019 with “completed” 3) The completion goal for the 5<sup>th</sup> item should be June 2019 4) Remove the 6<sup>th</sup> item 5) Completion goal for item 8 should be changed to completed 6) Completion goal for item 11 is April 2019 7) Completion goal for item 12 is June 2019 and will be drafted by 1<sup>st</sup> Vice Chair Brandon Hilpert.

**Motion by Nancy Vaughn to accept the revisions to the Work Plan. Diana Dent seconded the motion. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

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**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

**5) Changes to Administration Standing Rule on CRB Case Report Format (Nancy Vaughn) Item Tabled**

- A. Titles for non-SDPD individuals
- B. Comments Matrix
- C. Revision to Section 2, "Writing the CRB Case Review Report" - to include guidance for disagreements both with IA and within the Review Team

**6) Bylaws Revisions**

**A) Clarification for CRB Bylaws Article II (Nancy Vaughn) Item Tabled**

**B) Article III Section 3B (Sharmaine Moseley)**

Executive Director explained that the bylaws need to be changed to reflect that the Board can not go into Executive Closed Session to discuss removal matters.

**Motion by Marty Workman to remove from the bylaws in the second to last paragraph of Section 3B "to be considered..." and add "agenda" after Meeting. Diana Dent seconded the motion. The motion passed with a vote of 4-0-0.**

**Committee Chair Doug Case-Yes, Diana Dent-Yes, Nancy Vaughn-Yes, Marty Workman-Yes**

**Absent: Committee Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, and Ramon Montano**

**V. Adjourn: The meeting adjourned at 11:00am.**